



Your Community
Selby District

Agenda

Community Engagement Forum – Partnership Board (Western)

- Venue: Hillam and Monk Fryston Community Centre
Old Vicarage Lane, Monk Fryston, LS25 5EA
- Date: Tuesday 11 April 2017
- Time: 7pm
- To: District and County Councillors
Councillors David Buckle, Mel Hobson, David Hutchinson, John Mackman, John McCartney, Bob Packham, Chris Pearson and Bryn Sage.
- Co-opted members of the Partnership Board
Andy Pound (Chair), Howard Ferguson, Jenny Mitchell, David Nicklin, Jenny Prescott, Rita Stephenson, Roy Wilson and Stuart Wroe.
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- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Partnership Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests. Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES

To confirm as a correct record the minutes of the Partnership Board meeting held on 7 March 2017 (pages 1 to 5 attached).

4. CHAIR'S REPORT

To receive and note any updates from the Chair (oral report).

5. PROJECT FUNDING APPLICATION

To consider project applications received from the Tiempo Espana Dance Academy CIC, requesting £3,160 as detailed in the attached application form (pages 6 to 12 attached).

6. FINANCE REPORT

To consider the latest finance statement (page 13 attached).

7. FUNDING SUB-COMMITTEE

To receive recommendations from the Funding Sub-Committee in relation to applications for funding (oral report).

8. ISSUES TABLE

To consider the Issues Table, and any updates (pages 14 to 18 attached).

9. CEF NOTICEBOARDS

To receive and note any updates on the progress of the CEF Noticeboards and fly-tipping signs (oral report).

10. COMMUNITY DEVELOPMENT PLAN UPDATE

To receive an update from AVS on the current Community Development Plan (pages 19 to 24 attached).

11. NEXT MEETINGS

To confirm the date, time and location of the next Western CEF meetings and to confirm the arrangements for the next Forum.

Dates of next meetings
Forum – Tuesday 23 May, 6.30pm Venue to be confirmed.
Funding Sub-Committee – Tuesday 27 June, 6.30pm. Deadline for funding applications is Friday 16 June at 12 noon.
Partnership Board – Tuesday 27 June, 7pm. Deadline for reports is Friday 16 June at 12 noon.

Gillian Marshall
Solicitor to the Council

For enquires relating to this agenda, please contact Daniel Maguire, Democratic Services Officer on 01757 705101 or email dmaguire@selby.gov.uk.



Minutes

Western Community Engagement Forum Partnership Board

Venue:	Hillam and Monk Fryston Community Centre
Date:	Tuesday 7 March 2017
Time:	6.30pm
Present:	<u>District and County Councillors</u> Councillors David Buckle, Mel Hobson, David Hutchinson, Bob Packham and Chris Pearson. <u>Co-opted members</u> Andy Pound (Chair), Jenny Mitchell and Rita Stephenson.
Apologies:	Councillor John Mackman, David Nicklin, Jenny Prescott, Councillor Bryn Sage, Roy Wilson and Stuart Wroe.
Officers present:	Chris Hailey-Norris (Development Officer, Selby District AVS) and Daniel Maguire (Democratic Services Officer, Selby District Council)
Public:	4 (representing funding applicants)

32. DISCLOSURES OF INTEREST

Councillor Packham declared a non-pecuniary interest in minute number 37 as his wife was presenting an application for funding from the Sherburn Community Trust. He remained in the meeting during consideration of the application.

33. MINUTES

The Partnership Board considered the minutes of the meeting held on 17 January 2017. The Board agreed that the resolution recorded at minute 27 (ii)

should be amended to reflect that the decision of the Board was that “applicants for project funding should be encouraged to present their project to the Partnership Board before submitting an application to the Funding Sub-Committee.”

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 17 January 2017, subject to the amendment of resolution (ii) under minute number 27.

34. CHAIR’S REPORT

The Chair welcomed Board members, officers and funding applicants.

35. ISSUES TABLE

The Board considered the latest Issues Table, and provided updates where relevant. These included:

(i) Item 25 (Flooding in the Aire Valley) – the Board was concerned at the apparent lack of progress and level of information from the relevant agencies. The Board asked the Democratic Services Officer to request an update from Mark Young at North Yorkshire County Council (NYCC).

(ii) Item 66 (Lorries and vans parking along old A1) – the Board was concerned at the mixed messages regarding enforcement and clearways, including along the A162. The Board agreed to include the A162 issues under this item, and to ask the Democratic Services Officer to liaise with the relevant agencies to provide an update to the next Board meeting.

(iii) Item 70 (fly-tipping) – it was confirmed that SDC would not be providing signage, therefore the CEF would be able to proceed as originally planned with the purchase of signage.

RESOLVED:

(i) To note the updates; and

(ii) To ask the Democratic Services Officer to update the Issues Table.

36. FINANCE REPORT

The Board noted the finance report which confirmed a remaining budget of £7,060.

RESOLVED:

To note finance report.

37. PROJECT FUNDING APPLICATIONS

The Chair advised that he would consider agenda item 10 at this point, as the applicants were waiting to present their applications.

37.1 Sherburn in Elmet Community Trust

Karen Packham presented the application on behalf of the Sherburn in Elmet Community Trust. The application was for £4,000 to cover approximately two-thirds of the cost of purchasing equipment for a Community Café which would be located in the Old Girl's School in Sherburn in Elmet. It was confirmed that the remaining balance would be sought from the National Lottery 'Awards for All' scheme.

The Board was informed that the Community Café would be run by a café manager and a team of volunteers, and that the opening times would be 40 hours per week as detailed in the application form and project brief.

It was noted that the Community Café project would be delivered alongside a project to refurbish the Old Girl's School. This separate project would be delivered by the Friends of the Old Girl's School, with oversight by the Sherburn in Elmet Community Trust.

The Development Officer confirmed that he had been able to advise the applicant prior to submission, and that the application was of a high standard. The Board was also advised that there would be opportunities to promote the CEF at the Community Café.

The Board was supportive of the aims of the application, but requested clarity on the impact if the additional money was not raised. The applicant confirmed that an alternative plan was available which would allow the funding to be sourced from alternative providers in smaller 'bite-size' chunks. The Board confirmed that funding from the CEF would be conditional on the project being delivered.

In response to questions from the Board it was confirmed that the Community Café would not be a commercial venture, as the Community Trust was a not-for-profit group.

The Board confirmed that the application met the requirements of the Funding Framework, in particular that it met at least two objectives of the Community Development Plan (CDP) and that it demonstrated a clear need for the project.

RESOLVED:

To approve the grant of £4,000 subject to the promotion of the CEF, and subject to the Community Café being delivered as outlined in the application and project brief.

37.2 Sherburn in Elmet & District Gala Association

Councillor David Buckle presented the application on behalf of the Sherburn in Elmet & District Gala Association, but noted that he was not a member or representative of the group. The application was for £5,000 towards the cost of installing a 'Safa mat' surface at Eversley Park in Sherburn in Elmet. The total cost of the project was £10,000 and the remaining balance would be met through a combination of the Gala association's funds and other fundraising including from the National Lottery.

The application confirmed that the surface would provide improved access to the park for vehicles and pedestrians and in particular for wheelchair users and people with impaired mobility. The Board was also advised that the new surface would be permanent, so in addition to the Gala it would benefit the whole community including other community and/or sporting events. The Board noted that it would also provide a safer route for children walking to the High School.

The Board confirmed that the application met the requirements of the Funding Framework, in particular that it met at least two objectives of the Community Development Plan (CDP) and that it demonstrated a clear need for the project.

The Board was supportive of the application, but noted that a greater proportion of the cost could be met from the Gala association and, taking into account the remaining CEF budget, the Board agreed that £3,000 would be an appropriate contribution.

RESOLVED:

To approve a grant of £3,000 towards the project as outlined in the application, subject to the project being able to commence with the reduced funding and subject to the promotion of the CEF funding.

38. CEF NOTICEBOARDS

The Development Officer updated the Board on progress with the project to provide dedicated CEF noticeboards for parishes within the CEF area. It was noted that six Parish Councils had expressed an interest in the project.

RESOLVED:

To authorise the purchase of six noticeboards at a maximum cost of £528 per sign.

39. COMMUNITY DEVELOPMENT PLAN (CDP) UPDATE

Roy Wilson entered the meeting during consideration of this item.

The Development Officer presented an update to the Community Development Plan (CDP). It was noted that the Fairburn Community Café had been established and had accommodated 80 people during the first day. It was also

noted that the Monk Fryston Sports Hub project, which had received financial support from the CEF, was also progressing well.

Councillor Packham reported that NYCC were reviewing the designation of public footpaths and rights of way, and that the CEF might wish to monitor developments.

The Development Officer circulated the final draft of the revised fly-tipping leaflet, for which funding had been agreed at a previous meeting. The design was approved, subject to some minor amendments to the content.

RESOLVED:

- (i) To note the Community Development Plan update; and**
- (ii) To approve the design of the fly-tipping leaflet.**

40. CEF PUBLICITY AND BRANDING

The Development Officer circulated a proposed new logo and branding for the CEF. It was explained that the designer had also illustrated how the branding could be applied across all five CEFs, but that this would have to be considered at the quarterly CEF Chair's meeting.

The Board approved the proposed logo and branding, but requested that the 'Your Community' tagline be made more prominent.

RESOLVED:

To approve the new logo and branding for the Western CEF, subject to the 'Your Community' tagline being made more prominent.

41. FUNDING SUB-COMMITTEE

It was noted that there had not been a meeting of the Funding Sub-Committee, due to their being no business to consider.

42. NEXT MEETING

It was confirmed that the next meetings of the Funding Sub-Committee and the Partnership Board would be on Tuesday 11 April at the Hillam and Monk Fryston Community Centre starting at 6.30pm and 7pm respectively.

The meeting closed at 7.49pm.



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

Q1.1 Organisation name

Tiempo España Dance Academy CIC

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

56 The Haven, Selby, YO8 8BJ

Telephone number one

07756869256

Email address (if applicable)

tiempoespanadancecic@hotmail.com

Telephone number two

07546664000

Web address (if applicable)

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Aimi	Kato Karst
Position or job title		
Partner		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	✓

Other	Please describe
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When was your organisation set up?

Day	24	Month	11	Year	2016
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COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q1.5 Reference or registration numbers

Charity number	
Company number	10495505
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Brief	
<p><i>The Project Brief is the first thing to do. It should be completed before any activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</i></p>	
Project Name	Strictly Cuban Salsa
Project Manager	Aimi Kato Karst and Benjamin Karst
Document Author (if different from Project Manager)	
Organisation Name	Tiempo España Dance Academy CIC



Benefit

There are numerous health benefits to dancing Cuban salsa including improving overall fitness and reducing the incidence of certain chronic diseases. Cuban salsa dancing has been shown to provide a great cardiovascular workout in addition to improving core strength and increasing flexibility. It allows individuals to experience a new way of keeping fit while listening to music where students interact with each other rather than perform exercise in isolation such as in other forms of exercise such as Zumba, yoga or even gym activities.

The Joint strategic needs assessment published in March 2015 showed that the percentage of adults with a BMI classified as excess or obese was 71.0% and 67.9% in the Selby district and North Yorkshire respectively which is above the national average of 63.8%. Obesity has been linked to many long term illnesses such as type 2 diabetes, cardiovascular disease, musculoskeletal disease, high blood pressure etc. For example, a survey by Diabetes UK in 2014 showed that more than 1 in 17 adults in the UK are living with diabetes; more than 90% with type 2 diabetes. Being active can reduce the risk of developing this illness by 30-40% and those living with it can reduce their need for medication and the risk of complications by being more active.

In addition, the number of people classified as “inactive” and who do less than 30mins of physical activity a week as assessed by the Health survey for England 2012 was a striking 1 in 4 women and 1 in 5 men. This is a concerning statistic given that physical inactivity has been shown to be the fourth largest cause of disease and disability in the UK (Murray et al. (2013) UK health performance: findings of the Global Burden of Disease Study 2010. The Lancet 381:997-1020).

Cuban salsa dancing can bring residents of the local community into contact with new people both from the area and from surrounding villages and help to form new friendships, thereby decreasing social isolation and loneliness. This can be especially important for the elderly population. Although older people living alone are most likely to experience social isolation, those living in residential care may experience loneliness, especially if they lack opportunities to participate in the community outside the care home.

The Social Care Institute for Excellence (SICE) detailed a report discussing the link between loneliness and decreased long-term health in 2011 and a study published in 2010 by PLOS Medicine journal estimated that individuals with strong social ties are 50% more likely to survive longer, and the effect of loneliness and isolation when compared to smoking 15 cigarettes a day or even other known risk factors for mortality such as obesity and inactivity, was found to be far more detrimental to long-term health.

Details of the Project

Tiempo España Dance Academy C.I.C. is a not for profit organisation based locally, committed to promoting the benefits of dance to everyone. We propose to teach 5 sets of Cuban salsa courses lasting 6 weeks in selected community halls within the Eastern Area of the CEF.

The classes will be offered free of charge to the community and the aim is to offer the courses at different days of the week at the various locations to make it accessible to everyone.

All courses will follow a similar structure and will start at a beginner level to engage people in the community particularly those who have not tried similar activities before.

The 5 courses offered will run in succession rather than simultaneously to allow interested people who missed a certain course to join one of the other courses instead.

At the end of the course students will have had enough exposure to Cuban salsa to get a flavour of this type of dance and they will be ready to dance socially with their new friends at any Cuban salsa event. We will also ensure there are follow on opportunities for those wishing to continue learning Cuban salsa.

Project Objectives

The main project objectives will be to:

- Decrease isolation and loneliness in the community and provide new activities for everyone of all ages to participate in
- Engage the local community by encouraging people to participate in an activity together whereby they have increased social interaction and utilise local businesses for this purpose e.g. use of local community halls as venues to host classes.
- Improve fitness and reduce obesity and related health problems within the local community
- Improve mental health within the community
- Provide classes for the elderly to improve physical health and balance and provide a fun activity which also reduces stress

This clearly addresses the following CDP priorities of the Western CEF as follows:

- Improve the quality of life for individuals across the Western CEF area
- Trial new ideas that will benefit residents and improve the local area

Benefits

Decreasing Social isolation in more rural communities:

Loneliness can be a pressing issue for those isolated in rural areas due to lack of opportunity for social interaction but is a problem to be addressed as it contributes to poor mental and physical health. Although befriending support can greatly help alleviate loneliness, we believe it is equally as important to provide a means of interaction with the surrounding community through a social activity which also helps promote fitness.

Cuban salsa is an ideal way to make this available to the community as it allows individuals to participate in a common group activity with music and movement. Our aim is to source venues such as community centres or for example, halls for hire within local schools and other venues within the area and offer a new and exciting activity that people can easily access.

As Cuban salsa can be danced in various dance formations it can also open doors to those who are single and alone who may not feel they can attend many dance classes which are labelled as partner dancing.

There are hundreds of moves to be learnt which can be done by an individual and various dance formats exist where for example, 2 followers can dance with 1 leader or vice versa. Cuban salsa is unique in this respect as it is not only a partner dance but has different formats in which it can be danced.

This includes as an individual (one person dancing by him or herself), in a couple- although again, the more traditional idea of a leader always being a man and a follower always being a woman does not apply in Cuban salsa where it is just as common to see a woman leading a man, a woman leading another woman or a man leading another man (this provides different challenges and gives partner dancing many different facets to be enjoyed by people breaking out of more traditional roles) or in a Rueda which is essentially a large circle of couples dancing and interacting with each other, akin to a Scottish ceilidh but with more complex dance forms.

Cuban salsa therefore can provide social interaction for a large group of people with over 50 people being able to dance together. The only restriction to the courses provided by Tiempo España Dance Academy C.I.C. with regards to the number of people who can be taught at the same time will be the size capacity of the venue.

Improved fitness and health:

Salsa dancing has been proven to provide a similar, if not greater level of cardiovascular activity compared to other forms of exercise such as swimming, running or riding a bike. A study at the University of Hertfordshire which compared ballet dancers with swimmers found the dancers to score higher than the swimmers in seven out of ten areas of fitness (an hour of salsa dancing can burn between 300-600 calories). Dancing can also help work out most of the major muscle groups including core muscles in addition to the upper and lower body. This can lead to balanced weight loss while also building muscle and in addition, the types of movements associated with salsa helps to improve flexibility, balance and coordination.

In addition to weight loss, Cuban salsa can provide numerous health benefits, for example by aiding in blood sugar control which is great for diabetics; it improves lipid control which raises good cholesterol (HDL) and lowers bad cholesterol (LDL); dancing regularly keeps joints lubricated which can help to prevent arthritis; it can improve bone strength and aids in the prevention and treatment of osteoporosis.

Improved mental health:

Dancing can help improve emotional well-being and improve self-confidence. Research has found dancing can reduce the risk of Alzheimer's disease and other forms of dementia in the elderly. The social aspect of dancing can help to de-stress and reduce depression and loneliness.

Furthermore, the act of memorizing steps and co-ordinating body movement with the theoretical basis of executing steps (e.g. right foot forward followed by left foot back) can help mental stimulation. This, in combination with working with a partner can provide a healthy challenge that produces more than a physical benefit.

Decreasing social isolation for elderly and improving their health:

Dance can be a gentle, non-competitive form of exercise that also reduces social isolation, so is suitable for many elderly people. There is an exciting growth of opportunities for dance programmes with elderly people to reduce falls, prevent dementia and simply keep people active and mobile.

Our aim is to cater to individuals and offer a unique activity that provides new and exciting concepts as a dance form compared to certain traditional tea dance events. Encouraging elderly people to try a new activity, perhaps for the first time in their lives may take them slightly out of their comfort zone initially but will be a novel way to meet and socialise with other people and helps to form an entirely different form of relationship as partner dancing requires a degree of trust and approachability to be demonstrated by each partner. By trying something new, the aim is to encourage a new sense of confidence and the mindset that one does not have to learn to dance at an early age and it is an ability that anyone can pick up at any stage.

Although there is availability for elderly people to have social interaction through certain community based activities such as tea afternoons etc, there appears to be less opportunity for engagement in arts, dance and theatre. As everyone is an individual, those who prefer to interact with others through music and dance will be given a chance to explore their passion with like-minded people and continue to pursue activities in these fields.

Project Approach / Delivery Options

Tiempo España Dance Academy C.I.C. will get in touch with the various community halls within the Eastern Area to find out times and availabilities and cross-reference these with instructor availabilities.

We propose to wait at least 1 month from the start of the project until the first 6-weeks course is being delivered so as to leave ample time for advertising the project to the community.

Tiempo España Dance Academy C.I.C. will provide the instructors, the equipment and the music and will ensure that they follow a logical structure throughout the course that allows students to recap the moves they learned as well as building on them to advance to the next level.

2 instructors will be present on site whenever possible to give new beginners the chance to learn the basic steps before joining the more advanced group so as to integrate everyone into the dance group without newcomers feeling intimidated by the advanced students.

Project Timescales (Milestones)

We propose to wait at least 1 month after initiating the project to allow for advertising and would aim to start the first 6-week course within 3 months of the project start date.

The 6-week courses will run in succession to each other although the exact timing will depend on venue and instructor availability. We do however aim to have completed the full 5 sets of 6-week courses within 1 year of starting the project.

Project Resources (people and money)

- **Costs** – £20 venue hire per session
£60 for designing advertising flyers
£100 for printing flyers+ distribution
- **People** – £80 per session for instructor/s

The total resources required for 5 courses of 6 sessions is: £3160

Funding

Tiempo España Dance Academy CIC will fund the “Dance Cuban Salsa” project through funding obtained from the CEF.

Risks / Issues

The risks of this project should be minimal given that the funding will allow us to provide the course for free and even if only few students turn up at a certain venue then the benefits to them will still make the project a success.

Some residual risk, however, will occur from the fact that no-one may be able to make a certain course at a certain date or simply not find out about it in time. We aim to mitigate this as much as possible by advertising the course in advance within the initial period after starting the project before we teach the first course.

There is also some risk in that the teachers may not be able to make a certain class due to illness, car accidents, traffic jams etc. We aim to mitigate this by providing 2 instructors whenever possible so that one instructor can still run the class if the other instructor is prevented for any reason from attending the course.

Links and Dependencies

The success of the project is not dependent on completion of any other projects and as instructors will be provided by Tiempo España Dance Academy CIC, will not be dependent on recruiting volunteers.

We do however see this as an excellent opportunity to promote the Western CEF at each lesson. We also hope members of the Partnership Board will consider attending our classes!

Western Community Engagement Forum
Financial Report. 1 April 2016 to 31 March 2017

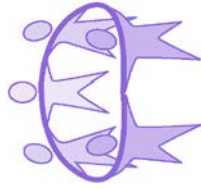
	Balance carried forward from 2015/16	£16,370.00
	Grant from SDC for 2016/17	£20,000.00
<i>This is the total budget available at the start of the financial year.</i>		Total budget for 2016/17
		£36,370.00

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)		
					Actual	Committed	
N/A	N/A	07-Apr-16	Petty Cash	Food for forum	£15.97		
N/A	N/A	12-Apr-16	Community House	Printing (January 2016)	£8.82		
W0061	05-Apr-16	19-Apr-16	Trio Supported Holidays	Business start-up project	£1,000.00		
N/A	05-Apr-16	21-Apr-16	Reach Studios	Posters for March Forum	£114.00		
16020	05-Apr-16	11-May-16	Monk Fryston & Hillam Community Ass.	Hire of Hall and refreshments on 5 April 2016	£52.50		
W0067	05-Apr-16	16-May-16	Sherburn in Elmet Parish Council	Cycle Saturday event	£1,000.00		
N/A	05-Apr-16	17-May-16	Reach Studios	Posters for June Forum	£40.00		
N/A	N/A	14-Jun-16	Petty Cash	Food for forum	£36.37		
W0064	05-Apr-16	23-Jun-16	Hillam Parish Council	Hillam Defibrillator Project	£1,000.00		
W0065	05-Apr-16	23-Jun-16	Fairburn Parish Council	Fairburn Defibrillator Project	£1,000.00		
W0066	05-Apr-16	14-Jul-16	Monk Fryston & Hillam Community Ass.	Community Cycle Project	£1,000.00		
N/A	N/A	20-Jul-16	Fairburn Recreation Centre	Hall hire and refreshments	£62.00		
W0071	05-Jul-16	04-Aug-16	Brotherton & Byram Entertainers	Storage facility	£1,000.00		
W0070	05-Jul-16	04-Aug-16	Wheatsheaf Angling Club	Disabled Platforms	£2,500.00		
W0069	05-Jul-16	04-Aug-16	Yorkshire Energy Doctor	Warming the Western CEF	£559.20		
N/A	N/A	04-Aug-16	Community House	Printing (July 2016)	£7.04		
N/A	05-Jul-16	15-Sep-16	Reach Studios	Posters for September forum	£45.00		
N/A	05-Apr-16		Bee-Able	Youth outreach project - remaining balance		£4,473.49	
N/A	N/A		Fundamental Health	Expenses for speaker from Community Café		£18.90	
N/A	N/A	27-Sep-16	Monk Fryston & Hillam Community Ass.	Room hire - December, January and July	£195.00		
N/A	N/A	14-Oct-16	Fairburn Community Centre	Room hire and refreshments - September forum	£82.00		
W0074	11-Oct-16	07-Nov-16	Monk Fryston Parochial Church Council	Monk Fyston Parish Church	£1,000.00		
W0075	11-Oct-16	11-Nov-16	Selby Swans Gymnastics Academy	Selby Swans - Meeting the Need	£1,000.00		
N/A	N/A	05-Nov-16	Community House	Printing (October 2016)	£12.04		
N/A	N/A	19-Dec-16	Reach Studios	Flyer design for forum	£45.00		
N/A	05-Apr-16	21-Dec-16	Bee-Able	Youth outreach project - invoice 1	£658.51		
N/A	N/A	12-Dec-16	Monk Fryston & Hillam Community Ass.	Room hire - October PB	£52.50		
		17-Jan-17	02-Mar-17	Childrens Reading Festival	Children's Reading Festival	£2,000.00	
		17-Jan-17		Hillam and Monk Fryston CSA	Health Hub and Spokes		£5,000.00
		17-Jan-17		Sherburn in Elmet Teasel	Craft and Food Festival		£3,000.00
		17-Jan-17	06-Mar-17	Fairburn Community Café	Community Café	£770.00	
		17-Jan-17		Fairburn Community Café	Community Café (balance)		£750.00
		17-Jan-17		Reach Studios	Fly-tipping leaflet		£660.00
	N/A	31-Mar-17	Community House	Printing and room hire	£10.42		
N/A	N/A	02-Mar-17	Fairburn Community Centre	Room hire and refreshments - January PB and Forum	£88.00		
		07-Mar-17		Sherburn in Elmet Community Trust	Sherburn in Elmet Community Café		£4,000.00
		07-Mar-17		Sherburn in Elmet & District Gala Association	Eversley Park Safe Main Access		£3,000.00
N/A	05-Apr-16	31-Mar-17	Bee-Able	Youth outreach project - invoice 2	£68.00		

Total Actual Spend to date	£15,422.37
Remaining Commitments not paid	£20,902.39

<i>This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).</i>	Total budget remaining	£45.24
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<i>This figure is the total budget available minus actual spend.</i>	Total balance remaining	£20,947.63
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Western Community Engagement Forum

'You said – We did' Action Table

Items Raised: 70
 Items Resolved: 64
 Items Outstanding: 5

07/03/2017 **TABLE 36**

Items raised

	Issue and date initially raised	Update	Action
9	Burton Salmon need a children's play area 12 th October 2010 Contact Cllr Chris Pearson, NYCC 01757 704202 chris.pearson@northyorks.gov.uk	6.1.15 5.4.16 5.7.16 11.10.16 17.01.17	Still on hold until an area is located. Area now identified, land owned by SDC. Negotiations regarding the land ongoing. Negotiations regarding the land ongoing. Negotiations regarding the land ongoing.
25	Flooding in the Aire Valley particularly affects Fairburn and Brotherton. 11 th January 2011 Contact Mark Young, NYCC Flooding Manager 01609 797588 mark.young@northyorks.gov.uk	5.5.11 1.2.12 7.1.14 4.3.14 2.4.14 5.4.16 5.7.16 11.10.16 07.03.17	Some progress with UK Coal and the landowner has been made, however a date for completion has yet to be agreed. Discussions have taken place between NYCC, Internal Drainage Board and the Environment Agency. Consultants have now been appointed and discussions are continuing but at the moment there is no change. Flooding in the Aire Valley has been discussed in detail and a forum will be arranged to accommodate speakers from the Environment agency. Forum meeting held focus on flooding issues. Advised that if there are further queries about this, people would be best directed in the first instance to the website: http://www.environment-agency.gov.uk/research/planning/default.aspx If they cannot find the necessary information contact our customer contact centre on 03708 506 506 or email at: enquiries@environment-agency.gov.uk Questions were raised at the Forum meeting and are being dealt with. Noted some residents still not back in their homes after the Christmas flooding. Councillor Hobson is working with Yorkshire Water on similar issues in Sherburn. Issues are being reported to the MP via Howard Ferguson. EA study ongoing Ongoing Democratic Services Officer to contact Mark Young for an update at next PB meeting. Not: Enquiries by DSO have revealed that Mark Young no longer works for NYCC – trying to locate a replacement officer.

	Issue and date initially raised	Update	Action
63	Sherburn High School will be consulting villages in the area re. opening the swimming pool to the wider community.	5.3.13	In order to prevent closure a working group of residents and the Parish Council decided to have a feasibility study. The plan is to open the pool to the public in the evening and weekends if there is enough interest and it will be available during the day for primary/ junior schools to use.
		2.7.13	A viability report has been put forward and they are now waiting for the outcome. Modifications will include a gym, improved parking facilities and an artificial pitch. Funding may be available for this project.
		1.10.13	This project is now moving forward and it has been agreed that the next part of it will be funded by Selby District Council; this will include a detailed survey of the pool. Modifications will include a gym, improved parking facilities, landscaping, separating from the school and an artificial pitch. North Yorkshire Council is supporting the project.
		7.1.14	A survey of the pool area has now been completed; the results of this will be available shortly.
		2.4.14	There has been a recent meeting regarding the pitch that is required.
		3.6.14	The school are planning to improve the sports facilities and encourage public use; they are looking at an all weather sports pitch and potential refurbishment to the swimming pool and changing rooms. Selby District Council along with others is hoping to progress the scheme and to complete the work by summer 2015. It was stated that the school governors have no intention of closing the facility providing the current revenue continues.
		15.7.14	It has been confirmed that there is funding available from SDC for the swimming pool and leisure complex project. The new school head is very keen to proceed with this. It has been suggested that the Pontefract and Knottingley swimming pools may close. If these closures go ahead the Sherburn pool may be an alternative for those residents.
		7.10.14	Plans are going well and at the present time, nothing further to update.
		3.3.15	The school are planning to improve the sports facilities and encourage public use; they are looking at an all weather sports pitch and potential refurbishment to the swimming pool and changing rooms. This project is ongoing.
		6.10.15	Cllr Packham reported to the Partnership Board that an application for a 3G pitch has been submitted to North Yorkshire CC, with possible funding sources being SDC and the Football Trust.
		12.01.16	It was reported that the Leader of SDC would be meeting with the Headteacher and the Working Group shortly.
		5.4.16	No further update.

	Issue and date initially raised	Update	Action
		5.7.16 10.11.16 17.01.17	Cllr Packham confirmed that planning permission for the 3G pitch had been secured along with £100,000 funding from the Sports Council. Additional funding could be secured from the Football Association, but would be depended on match-funding of £7,000 which would be reimbursed if a FA grant was made. Ongoing Cllr Packham reported that planning permission for the 3G pitch had been secured and that a tender document had been issued.
66	Issue of lorries and vans parking in Sherburn raised at June 14 Public Forum.	3.6.14	It was agreed to add this item to the issues table for further discussion by the Partnership Board.
		15.7.14	Parking in the area is an issue, many lorries park over night. There is a meeting to take place on the industrial estate about Lorry Parking provision in the area.
		7.10.14	There is a need to identify an area on the industrial estate for safe parking. Unfortunately this may not solve the problem and will be on going.
		6.1.15	Parking in the area is an ongoing issue as many Lorries park over night. There is a need to identify an area on the industrial estate for safe parking and for the provision of toilets, showers and changing facilities. Potential land is available. Parish Council to consider adding to the new Selby District Plan.
		3.3.15	A piece of land has been identified for safe parking, there has been a recent meeting to discuss this unfortunately this may not solve the problem and will be on going.
		7.07.15	There are a lot of Lorries parked in the local areas, a lorry park is urgently required, some talks have taken place about this and a decision is still to be made.
		6.10.15	Cllr Packham reported to Partnership Board that a multi-agency meeting was being organised involving Leeds CC, Selby DC. North Yorkshire CC which will aim to sign an agreement on the installation of clearways in laybys. Ultimately a lorry parking strategy will be needed for the whole area. Cllr Packham will report back to the next meeting on 12 January 2016.
		12.01.16	Leeds City Council had assumed responsibility for both sides of the A63 and that Clearways had been installed and were being policed.
		05.04.16	Councillor Hutchinson reported that Leeds City Council had NOT assumed responsibility for the full stretch of the A63 – lorries were still using the laybys.
		7.6.16	Councillor Packham reported that, contrary to the previous update, Leeds City Council HAD assumed responsibility for the existing clearway on the A63.
		11.10.16	Noted that this was either a NYCC issue, or a police matter if illegal parking.

	Issue and date initially raised	Update	Action
		07.03.17	There remained conflicting views on the existence and purpose of clearways. The Democratic Services Officer was asked to request a comprehensive answer from NYCC Highways for the next PB meeting.
69	Occurrence of dangerous incidents at the roundabout at the Junction of the A63 and A162. Raised at Public Forum March 15	3.3.15	<p>Overview from Ray Newton- Dawn and Mark are residents on the A63 on the Leeds (west) side of the roundabout, and their daughter has to walk to the north side of the roundabout on the A162 to catch bus to go to Sherburn. They have told me of their concerns about her and others safety because of wagons which they have observed mounting the kerb as they travel from Leeds on the A63 towards Sherburn on the A162.</p> <p>They are worried that this situation which has steadily got worse because of the increase in traffic to Sherburn industrial estate will get worse as the estate grows and want to know what can be done to eliminate the potential danger.</p> <p>I visited the site yesterday and took photographs of the footpath which is sandwiched between the right up the road edge and private land - JP Plan. In certain places the kerb is dropped to allow access to JP for vehicles which means that the carriage way is not as clear as it might be and the road lines on entry to the roundabout are that as clear as they might be for roundabout users.</p> <p>To make matters worse two lamp posts have been sited in the middle of the footpath which are clearly an obstruction to pedestrians and presents further potential dangers. I have not seen lampposts sited in a similar position on footpath adjacent to the busy A63 in MF Village.</p> <p>Some communication has been made with Highways and a meeting will be set up shortly by Cllr Pearson.</p> <p>Cllr Pearson reported that Gary Lumb (Highways) is working on a strategy and will arrange a site meeting in due course.</p> <p>Ringways, on behalf of NYCC, are considering a number of options for the redesigning of the roundabout. Further meetings were planned for the spring.</p> <p>Cllr Pearson confirmed that NYCC had included this junction in its Forward Plan, but that developments could be several years away. It was noted that some recent planning permissions at the Sherburn Industrial Estate could have included agreements and/or commitments regarding junction improvements.</p> <p>Recent planning permission for the Sherburn Industrial Estate could have included a Section 106 agreement.</p>
		7.4.15	
		6.10.15	
		12.01.16	
		5.7.16	
		11.10.16	

	Issue and date initially raised	Update	Action
70	Fly-tipping	17.01.17 5.7.16 17.01.17	<p>Various agencies were awaiting confirmation of possible Section 106 funding.</p> <p>The Board considered a presentation from the NFU regarding problems with fly-tipping in the Western CEF area. It was agreed that the next Forum would focus on fly-tipping.</p> <p>The Board agreed to purchase a number of signs that would be made available to parishes, and also to update the CEF leaflet on fly-tipping.</p> <p>Previous reports had suggested that SDC would be purchasing similar signs, but the Democratic Services Officer confirmed this was not the case so the CEF could proceed with the purchase.</p>

Western Community Engagement Forum (CEF)

Community Development Plan 2017-18

Update 30th March 2017

Introduction

Community Engagement Forums are collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents. Our aim is to encourage, assist and empower the local community to create the environment and services they would like and need.

The Western CEF started in October 2010, our CEF covers the following towns and villages: Birkin, Brotherton, Burton Salmon, Byram, Fairburn, Hillam, Lumby, Monk Fryston, Newthorpe, Sherburn in Elmet and South Milford

Over Arching Priorities

The Western CEF is keen to support and develop initiatives which;

- Improve the quality of life for individuals across the Western CEF area
- Provide solutions for community issues
- Trial new ideas that will benefit residents and improve the local area



Current Key Issues being Addressed

Youth Services
Working with North Yorkshire Youth and BeeAble to review service provision for teenagers and disaffected young people.
Progress
<ul style="list-style-type: none"> ▪ April 16 – agreed to fund BeeAble to provide a Detached Youth Service for a year from 1st September 2016. Bank of hours for 2 workers. Lesley Senior, Director of BeeAble, to attend Partnership Board meetings to update on developments.
<ul style="list-style-type: none"> ▪ June 16 – promotional poster prepared, workers in place
<ul style="list-style-type: none"> ▪ July 16 – PB to agree poster wording for circulation to all Parish Councils, Community Groups and police.
<ul style="list-style-type: none"> ▪ July 16 – promotion commenced being distributed
<ul style="list-style-type: none"> ▪ September 16 – Service to commence for a year.

- October 16 Lesley Senior, Director of Bee-Able provided the Board with an update regarding the provision of youth services in the Western CEF area. Members were informed that two detached youth workers had begun working in the Western CEF area.

The Director of Bee-Able reported that she had recently become aware of two North Yorkshire County Council youth workers also working in the Western CEF area.

A 'youth bus' is available for the youth workers to use; however they currently did not hold the appropriate driving licenses to drive the bus and the cost was preventing them taking the test.

There was some discussion regarding Sherburn Youth Council and the venue being inadequate. Councillor Hobson reported that fundraising had been undertaken to upgrade facilities at the venue.

- January 17 - BeeAble held a day at Highfield in Sherburn-in-Elmet on the 25th of November, not as many young people attend as hoped but the ones who did made it very clear that they really want the park area to stay, they would like it revamped and would be happy to get involved with fundraising events. We used the 4youth bus which was a fantastic asset, please can someone help with getting this utilised on a regular basis! Bee-Able would be more than happy to support someone through they training to enable this.

They have also attended some of the already established youth clubs within the area to get to know the staff (NYCC youth workers) and young people.

Lesley also visited the village hall in Burton Salmon as they are interested in starting a youth club, she shared her experiences with them and gave relevant contacts and telephone numbers. They are in the process of gaining ownership of the village hall so would not move forward until that has happened.

Two staff have also spent time walking the streets in Sherburn! The young people's views all appear to be the same, they think the facilities at Eversley are good but would like something similar at Highfield. They also mentioned the current youth club venue is really not suitable and that's why they don't go.

BeeAble are hoping to get out and about again over the next couple of months, also they need a follow up meeting regarding the November consultation day, Lesley will plan this to happen before the end of February 2017.

Western Walks Project

Creating a series of public walks across the Western CEF area

Progress

- 12th Jan 16 The Partnership Board noted that the 'Western Walks' project had been completed successfully, and it was suggested that a further five walks could be adopted as a CEF project for 2016. The Board agreed to defer a decision on the additional walks to allow more time to evaluate the success of the initial project.
- Email from David Walker in March, he would appreciate an update regarding posters being put up at Birkin Fisheries Tea Room for walk No. 3 and walk No.1 from the Cross Keys at Hillam. Have the other venues been given their posters too?
- July 16 – over half of all walks booklets have been distributed. Continue to bring them to all CEF events and meetings.



- October 16 - The Development Officer reported that the walks had been very popular and he had received positive feedback.

The Chair requested that the Democratic Services Officer publish some information regarding the Walking Project on the Western CEF page of the Council's website.

Combined community sports facility in Monk Fyston

To bring together the football and cricket grounds into an expanded sports facility.

Progress

- 12th Jan 16 Clive Hoyland from Monk Fyston Football Club was introduced to the Partnership Board and outlined his idea for a combined community sports facility in Monk Fyston, which would bring together the football and cricket grounds. He explained that the project was at an early stage and that he would be approaching various agencies and bodies to explore what funding may be available and the feasibility of the project.
21st Jan Chris HN attended a planning meeting with the steering group to discuss governance models, funding strategy, community consultation and useful networks
- October 16 - The Development Officer reported that a discussion with Clive Hoyland from Monk Fyston Football Club regarding progress with the project had taken place in October and funding to progress the project was still required.
- December 16 – the Development Officer had met with the group again in December. They have created a CIC and have completed a Project Brief for submission to the Western CEF. A meeting has also taken place with Heather Kennedy.
- Feb 17 – the group made their submission for professional support to progress funding further. Their award was successful. Work is now taking place to recruit the best person to progress with the work.





Community Cafes

To provide support to local communities wishing to develop a community cafe.

Progress

- Chris HN contacted Horton Housing for information regarding their Community Cafes and also received information regarding the Escrick Café.
 - Horton Housing currently running 6 community cafes in Hambleton, Womersley, Eggborough, Sherburn, Tadcaster and Selby, some are weekly and others fortnightly. In total over 160 active attendees on the books and generally in excess of 100 attending weekly.
 - Eastern CEF, Parish Council, Stronger Communities and Chris HN have worked together to create a Community Café in Escrick. Launched in January 2016 the weekly café is sustainable with volunteers, transport available for those need a lift, book library and speakers.
 - Suggest both organisations come to speak at a future Public Forum?
- June 16 – Community Café Public Forum – 3 speakers talking about 3 different models, well attended and lots of questions asked.
- July 16 – 3 localities exploring model to use for developing a Community Café
- October 16 - The Chair reported that he had visited community cafés located in Ripon and Escrick; he informed the Board that he was aware of five people interested in establishing a community café in Fairburn.
- The Development Officer suggested that the community café model operated by Horton Housing could be adopted by the Western CEF.
- February 17 – support has been provided by the CEF Chair and Development Officer for the development of a community café in Fairburn. Funding has been awarded by the Western CEF towards the first year running costs.
- Assistance has been provided regarding governance structures and the opening of a Bank account. The Development Officer has linked them up with the Escrick Community Café for additional support and ideas.
- February 17 – assistance has been provided by the Development Officer on the creation of a funding application to develop a Community Café in Sherburn.
 - February 17 – Launch of Fairburn Community Café. 80 people attended.
 - March 17 – Funding for the development of the Community Café in Sherburn agreed.



CEF Promotion
To continue to raise awareness of the work of the CEF and opportunities available.
Progress
<ul style="list-style-type: none"> ▪ April 16 – Investigate cost of having a CEF notice board in each village / town ▪ June 16 – range of options researched and passed onto Chair ▪ July 16 – agreed Daniel to contact each Parish Council to ask what type of noticeboard they would like and where they would like it positioned. ▪ October 16 - There was some discussion in relation to advertising the Western CEF information on roundabouts in the area. The Democratic Services Officer agreed to seek further information from the relevant officer at Selby District Council. ▪ January 17 - We now have a list of Parish Councils who would like a notice board. ▪ February 17 – design of a new Western CEF logo has commenced. ▪ March 17 – Comments from the CEF Board fed back and a new draft design completed. ▪ March 17 – Partnership Board agreed the type of notice boards to be purchased and the cost has been agreed. Daniel currently liaising with manufacturers for delivery and agreement with each Parish Council for the installation



Addressing Environmental Issues
To find solutions in relation to environmental issues and improving access to nature
Progress
Fly-Tipping
<ul style="list-style-type: none"> ▪ July 16 – PB concerned at the latest information regarding the increase in Fly – Tipping. It was agreed that a specific forum should be developed inviting all key stakeholders to help look at what communities can do to address this issue. ▪ October 16 – There was some discussion in relation to fly-tipping and the Western CEF funding signage in local hotspots to deter offenders. It was suggested that 10 large signs and 10 smaller signs be funded by the CEF and placed in various fly-tipping hotspots throughout the Western CEF area.

<p>The Democratic Services Officer agreed to email Western CEF parish council clerks to ask if they felt their area needed a fly-tipping deterrent sign, the number of signs needed and the location.</p> <p>The Development Officer agreed to seek a quote for the production of the signs and to report back at the next Partnership Board meeting.</p>
<ul style="list-style-type: none"> ▪ January 17 – Costs have been secured for production of signs. However it looks like SDC are doing something similar so it was agreed to put this element on hold for now.
<ul style="list-style-type: none"> ▪ It was agreed to fund a re-print of the fly – tipping leaflet at the PB meeting in January 17. The content was circulated to the speakers for comment and amendments made. ▪ February 17 - additional changes made. Information sent across to designer to draft new leaflet.
<ul style="list-style-type: none"> ▪ March 17 – additional changes requested by Partnership Board and SDC. Changes made, but further amendments requested by SDC and fed back to designer.
<ul style="list-style-type: none"> ▪ Fly Tipping Signs – Information has been requested from each Parish Council regarding the location of their notices in order to secure a final costing from the manufacturers.
<p>Access to the Sherburn Fishing Club</p>
<ul style="list-style-type: none"> ▪ July 16 – PB received application to improve the accessibility for wheelchair users at the Fishing club – this was agreed

<p>Community Health and Safety</p>
<p>Defibrillators – enabling communities to establish this additional facility</p>
<p>Progress</p>
<ul style="list-style-type: none"> ▪ October 16 – requested that this issue be added to the CDP.